

Jon Banking-Finance
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An experienced finance professional with risk management, branch management, accounting and operations background. Hard working and highly motivated, able to work independently or as part of a team. Excellent analytical and communication skills.

Education

Joe Bloggs University
BSc (Hons) Accounting & Finance 2:1

Joe Bloggs Secondary School
A levels in Maths, Law and Physics
10 GCSEs including Maths and English

Professional Qualifications/Development

FSA Registration
ACCA qualified
IT skills include Bloomberg, Tradeweb, Excel
Effective Manager training

Employment

Joe Bloggs Investment Bank March 2004 to Present Risk Manager

- Responsibilities involving all aspects of risk management and associated reviews and analysis of accounts.
- Review transactions to ensuring appropriate documentation and support of trades or movements
- I am the point of contact for any major anomalies or perceived risks and review and collate all associated data whilst proactive recommendations to eliminate risk of future repeat.
- Provide monthly risk and incident reporting to Management Committee and quarterly Audit Committee reporting.
- Liase regularly with team leaders regarding areas of potential risk in their businesses.
- Manage a team of 3 risk analysts.

XYZ Company June 2000 to March 2004 Branch Manager

- Set up 2nd branch in region, including recruitment of 10 staff.
- Built business to market leading position within in 18 months of opening.
- Member of regional management team where responsible for projects and improvement initiatives.

- Business development activities and management of key client relationships in both private and public sectors.

John Smith Bank

May 1997 to June 2000

Accountant

- Responsible for producing monthly management accounts and narratives for management meetings.
- I implemented Sage Accounts across Europe to provide a single system for all financial tracking and reporting.
- Supervise Accounts team and have reduced outstanding debt through improved tracking systems and earlier identification of potential debt.
- Prepare annual budgeting and work with team leaders on their monthly spends.

ABC Group Ltd

March 1992 to May 1997

Trader Support

- Booking of trades for XYZ desk and assisting various departments with issue resolution.
- Point of contact for client queries.
- Manage and coordinate various reports and data requests.
- Support end of day processes and daily checks and send files to brokers.

Personal Information

Nationality: British

Driving Licence: Full

Hobbies: Cycling, football and socialising

References available upon request